

**SMT. SINDHUTAI JADHAO ARTS AND SCIENCE MAHAVIDYALAYA,
MEHKAR.**

Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

2017-18

Construction, maintenance and repairing of academic buildings, library, classrooms, electrical appliances and other physical infrastructure of Smt. Sindhutai Jadhao Arts and Science Mahavidyalaya, Mehkar is done by Dharmveer Diliprao Rahate education society, Mehkar

Our College has enough infrastructure facility which makes simple and effective teaching and learning process with spacious class rooms and well furnished computer lab with internet. The computer with internet are used by the staff as well as students for different purpose, like preparation of field reports, accessing web resources, e-learning resources, practical works, etc. Well spacious library is situated in first floor of new building maintained by the librarian. New storage cupboards and easily accessibility is the characteristic feather of our library, having different section and well furnished reading room. The library facility comes under the library committee. The heads are responsible for Departments and laboratory instruments for their working conditions. Before the start of the every academic year they would budget for repairs and maintenance in all their laboratories. Our college ensures the optimal allocation and utilization of the funds for purchase of different items which include chemicals, glassware, sports items, books & journals, equipment and contingency. The proposal of purchase items goes through purchase committee and finely approved by the Principal. The quotations are invited and the items are purchased from the retailer with the lowest quote. The record of the item is maintained in the stock register to particular department. Sports and NSS departments have separate office rooms. Director of physical education is in charge of the regular activities of the sports department. Sports and Games Promotion Committee maintained the sports infrastructural facilities and conduct the sports in academic year. Our college has well furnished Girls Hostel under the supervision of Hostel Advisory Committee. The various committees constituted by the Staff Council carried out by the functions. The College has very active NSS unit through which various programme is conducted. The Botanical garden is maintained by department of Botany, while the waste generated inside the campus is daily collected by municipal waste vans. The security of the College is maintained by the security guards. For fire safety Fire extinguishers are installed and are checked every year. Cleanliness is one of the values of the college; hence college is very keen about the cleanliness of all the facilities and overall premises. Right from its beginning in the year 1997 the college has been getting betters its infrastructure to meet its constantly increasing growth. The management has appointed a team of technicians like electricians, plumbers, carpenters and gardeners etc.